



## TSWAING LOCAL MUNICIPALITY



### EXTERNAL VACANCY ADVERT

**TSWAING LOCAL MUNICIPALITY INVITES INTERESTED CANDIDATES WHO MEET THE REQUIREMENTS TO APPLY FOR THE FOLLOWING VACANCY:**

**VIP PROTECTOR/DRIVER: MAYORAL SUPPORT**

**SALARY: R169 020.00 Per Annum (Post Level 8)**

**Post Will Be on a Fixed Contract Appointment Period Attached to the Remaining Term of the Current Council (Until 31 March 2021)**

**REQUIREMENTS**

• Grade 12 • Driver's license and advance I defensive driving course • VIP protection qualification plus 2 years' experience in the same field of operation • Ability to work under pressure and long hours • Always present sober habits

**DUTIES AND CORE FUNCTIONS**

• Responsible for the protection services to the Mayor • Transporting the Mayor by use of official vehicles to ensure safe trips • Ensuring that the surroundings are safe before the Mayor exits the vehicle upon arrival and departure • Ensuring safety of mayoral vehicle by conducting regular checks on the vehicle • Verifying the weekly schedules for collection and delivery of the Mayor regarding various engagements to ensure the Mayor arrives on time  
•Attending regular trainings to be familiar with the use of weapon and other safety compliances

Applicants are advised that each application must be accompanied by an application letter for the specified vacancy together with detailed Curriculum Vitae, certified copies of qualifications, certificates of service from previous employers, and any other relevant documentation to support the candidate's application. All candidates must disclose financial interest in ownership/directorship of companies.

Shortlisted candidates will be subjected to suitable checks (security vetting) including qualifications, employment records, criminal records, company ownership/directorship, reference checks and must be prepared to undergo a psychometric test. Applications not accompanied by the required documentation will not be considered.

Council reserves the right not to continue with the recruitment process for any valid reason. Faxed or emailed applications will not be accepted. Correspondence will only be entered into with shortlisted candidates. Applicants not contacted within 30 days of the closing date may safely assume that their applications were not successful. The Council nevertheless appreciate the interest shown by applicants.

Enquiries must be directed to the Deputy Director Corporate Services, Mr G Chacha, (053) 948 9400

**Applications should be hand delivered to:**

Human Resource Office,  
Tswaing Local Municipality  
Cnr Government and General De La Rey Streets  
Delareyville

**Postal application should be mailed to:**

Human Resource Office  
Tswaing Local Municipality  
P.O. Box 24  
Delareyville  
2770

**Closing date: 14<sup>th</sup> May 2019 at 12:00**